

# AI-AMEEN MEMORIAL MINORITY COLLEGE

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## Academic Audit Report 2021-22 Department of Urdu

This Department Audit Report had been unanimously generated by the undersigned faculty members & forwarded by the head of the department to the respected auditor, through the Sir Principal.

All the contains had been verified by IQAC coordinator.



## ACADEMIC AUDIT

YEAR: 2021-2022

Name of the Department: URDU

Year of establishment: 2009

Present Teaching Staff			
Sl. No	Name	Designation	Full Signature
1.	SK ASGAR ALI	LECTURER	SK ASGAR ALI
2.			

Signature of HOD: SK ASGAR ALI

Signature of IQAC Co-ordinator : Sayra Begum

Coordinator  
IQAC/AI-Ameen Memorial Minority College  
Jogibattala, Baruipur, Kol.-145

Signature of Principal:

Principal  
AI-Ameen Memorial Minority College  
Jogibattala, Baruipur, Kol.-145

# AI-AMEEN MEMORIAL MINORITY COLLEGE

## REPORT ON THE ACADEMIC AUDIT

Session: 2021-22

Details of the Department of URDU

Sl. No	Criterion	Particular
1.	Name of the College	Al- Ameen Memorial Minoeity College
2.	Name of the Department	URDU
3.	Affiliation	Calcutta University
4.	Year of Establishment	2009



## Faculty Strength and Specialization

2021-22

Sl. No	Name	Designation	Qualification	Specialization
1.	SK ASGAR ALI	Lecturer	M.A	ALLAMA IQBAL
2.	—	—	—	—

SK Asgar Ali



# VISION OF READING URDU LANGUAGE AND LITERATURE

2021 — 2022

The study, teaching, and research of the Urdu language and literature is primarily to focus on providing students with a comprehensive understanding of Urdu, enabling them to develop proficiency in reading, writing and speaking the language.

The course includes Urdu grammar, composition, poetry, prose, drama, fiction, literary criticism, and cultural studies. Through these courses, students learn the intricacies of Urdu grammar, expand their vocabulary, explore renowned Urdu literary works, and gain insights into the cultural and historical aspects associated with Urdu literature.

In addition to classroom instruction, the Department of Urdu may organize workshops, seminars, and cultural events to enhance students' understanding of Urdu language and literature. These events may involve discussions, recitations, performances, and presentations by students and experts, providing a platform to celebrate and promote Urdu language and culture.

The course also aims to emphasize research activities, encouraging students and faculties in their present as well as future courses of studies.



URDU

2021 → 2022

## STUDENT TEACHERS RATIO

SEMESTER	NUMBER OF STUDENTS	RATIO (STUDENTS: teachers)
1 <sup>st</sup> Semester	03	03 : 1
3 <sup>rd</sup> Semester	03	03 : 1
5 <sup>th</sup> Semester	03	03 : 1



2021-2022

**Feedback from Students:** Good

**Computer Facility:** Yes, available

**Computer: Student Ratio:** 1:1

**Internet Facility for Staff:** Yes

**Library Book: Student Ratio:** 13:1

**Total Library Book: Student Ratio:** 1:1



## STUDENT DETAILS

1. Subject: ESRDU

2. Intake capacity: 50

Course BA	GENERAL		OBC-A		TOTAL
		P.D		P.D	

3. Student Enrolment (Semester Wise):

Session: 2021 - 2022

Semester	Total Students		OBC-A					
	Male	Female	Male	Female	Male	Female	Male	Female
1 <sup>st</sup> Semester	03	00	03	00	00	00	00	00
3 <sup>rd</sup> Semester	03	00	03	00	00	00	00	00
5 <sup>th</sup> Semester	03	00	03	00	00	00	00	00

Verification- Yes/No
<u>Yes</u>





URDU  
2021-22

**Mechanism of interaction with students (Lectures/tutorials**

**/practical)/ Teaching Methods:**

**We follow the lectures and tutorial mechanism of interaction**

**with students**

Department of Urdu

CRITERION	ITEMS	VERIFICATION DONE	COMMENTS	SUGGESTIONS IMPROVEMENT
CURRICULUM	Steps followed in The designing of syllabus and curriculum.	YES	We have followed the prescribed UG Syllabus of The University of Calcutta religiously.	Tutorial/Remedial classes for slow learners.
	Contents of the Curriculum	YES	According to the prescribed Syllabus of the University of Calcutta	NA
	Validation	YES	Done by UG-BOS of the University of Calcutta	NA
	IDC/EDC	NA	NA	NA
	Credits allotted	YES	Followed by the University of Calcutta CBCS Rule and Regulations	NA

En. Asghar Ali



URDU  
2021-2022

CRITERION	ITEMS	VERIFICATION DONE	COMMENTS	SUGGESTIONS IMPROVEMENT
TEACHING LEARNING PROCESS	Teaching Methods and Aids	Yes	Lecture method just in time teaching and interactive lecture etc and audio visual techniques.	
	E-Learning Modules	Yes	PPT Slides and e-Books	To arrange Smart Classroom for all Subject
	Project UG	Yes		
	Internal Assessment	Yes		
Uniqueness		Process done properly and regularly in offline and online mode.		
	Student Support – Remedial Class		Done	To attract more students for remedial classes.
	Evaluation of Students Progress		N.A	



B.A/BSc VI (Honours) under CBS

## Success Rate of Students 6<sup>TH</sup> SEMESTER 2021-2022

SUBJECT	NUMBER OF STUDENT APPEARED IN THE FINAL EXAMINATION	NUMBER OF STUDENT PASSED OUT IN THE FINAL EXAMINATION	NUMBER OF STUDENT PASSED 60% ABOVE
URDU	03	03	03
PROGRAMME COURSE	-	-	-

Verification- Yes/No
YES



## Mode of Evaluation

(Class Tests/ Assignments/ Project/ Student Seminar/Quiz, etc.)

Sl. No	Criterion	Action Taken	Verification Done
1.	Class Tests	At regular interval	yes
2.	Assignments	From time to time	yes
3.	Students Seminar	As Per requirement and Considering the financial constraint	yes
4.	Group Discussion	Frequently	yes
5.	Quiz	Occasionally	yes
6.	Project	As Per guidelines of the University of Calcutta	yes



UJRDU  
2021-2022

**Details of Teaching / Research facilities set-up in the Department**

**(Through internal and external funding separately)**

Sl. No	Criterion	Particulars	Verification Done
1.	Smart Room /Virtual Room	The College has one common smart class room	yes
2.	Computers	The College has at present 20 Computers	yes
3.	Internet Facilities	Internet provided by the Institution and personally data	yes
4.	Research Work	Institutional	yes



Details of Seminar/Symposium/Conference Organisation Organized  
during the Present Year: 2021-2022

URDU

Sl. No	Patron	Convener	Speaker	Title	Sponsor	Date	No of participants
1.	URDU	SK Asgar Ali	Md Shamsul Haque	Hadig Ibrahim	AL-Ameen Memorial Minority College	21/04/22	125



Details of Teacher-wise Career and Professional Growth of Faculty  
including Training Programmes Attended

Sl. No.	Name of Faculty	Name of the Programme attended (Seminar/Conference /Workshop)
1.	SK ASGAR ALI	HAFIZ IBRAHIM
2.		
3.		



## 2021-22 SWOC Analysis

### A. Strength:

- (i) Student-teacher good relationship.
- (ii) Sincerity of Teacher.
- (iii) Team spirit.
- (iv) Obedient student in class room.
- (v) Most of the student are girls.
- (vi) Maximum number of Minority Student.
- (vii) First generation learner are more attracted in this college.

### B. Weaknesses:

- (i) Due to the pandemic situation all the normal work process has been thwarted.
- (ii) Most of the students are first-generation learners.
- (iii) Economic backwardness of the student.
- (iv) Irregular attendance after COVID-19 situation.
- (v) Lack of educational consciousness.
- (vi) Departmental library with adjoining reading room.
- (vii) Want of adjoining reading room with the library.





### **C. Opportunities:**

- (i) Students can get the facility of ICT-based teaching and learn through the virtual and smart classroom.
- (ii) Backward students of the rural areas have the opportunity to get graduation from their nearest college.
- (iii) Opportunity in administrative jobs.
- (iv) Students can learn to speak in English, Urdu and Arabic.
- (v) Job-oriented ass-on courses.

### **D. Challenges:**

- (i) The retardation of academics during the COVID situation has created a lot of challenges.
- (ii) To engage the students in various works.
- (iii) Irregularities of the students due to financial constraints.
- (iv) Making first generation learners efficient.

